



SAFETY CHECK



Risk Control at United Fire Group | riskcontrol@unitedfiregroup.com | 800-828-2705

Life safety inspection checklist

FACILITY _____

DATE _____

INSPECTED BY _____

This checklist is by no means all-inclusive. You should add to it as necessary and delete portions or items that do not apply to your operations.

GENERAL WORK ENVIRONMENT	YES	NO	N/A	COMMENTS/ACTIONS
Is your local fire department acquainted with your facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If you have a fire alarm system, is it certified as required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If you have a fire alarm, is it tested at least annually?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire doors and shutters in good operating condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire doors unobstructed and protected against obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire door fusible links in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WALKWAYS				
Are aisles and passageways kept clear?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are changes of direction or elevations readily identifiable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
EXIT/EGRESS				
Are all exits marked with signs and illuminated lights?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are directions to exits, which are not easily visible, marked with signs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are doors or stairs that are not exits clearly marked "NOT AN EXIT"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are EXIT sign letters at least 5 inches high and 1/2 inch wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are exit doors free of obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there at least two exits available in all work areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are exits adequate in number for the occupancy load in case of an emergency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

UFG Insurance is the marketing name used to refer to United Fire & Casualty Company and its property and casualty subsidiaries and affiliates. This form, supplied by UFG Insurance, merely provides minimum guidelines to follow and may be utilized as a tool for fact-gathering purposes to assist in your investigation. The information requested above is not exhaustive and you should, at your own discretion, request any necessary additional information as the specific situation may warrant.



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EXIT/EGRESS	YES	NO	N/A	COMMENTS/ACTIONS
Do exit doors open outward to a level surface or stairs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are exit/egress landings properly illuminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are emergency lights provided and inspected/tested regularly and documented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do all exits operate during a power failure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are exit doors checked regularly for blockage from outside?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
EXIT DOORS				
Are exit doors operable from direction of egress without a key or any special knowledge of effort?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are sliding, revolving or overhead doors prohibited as exits?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Where panic hardware is required, will the door open with 15 lbs. or less of force?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are cold storage room doors provided with inside release mechanisms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Barriers provided on landings where doors open to alleys, streets or elevated platforms to prevent being hit by vehicles or falling objects when exiting the building?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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